

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT BOARD OF COMMISSIONERS REGULAR SESSION DECEMBER 14, 2023

The England Economic and Industrial Development District met in Regular Session in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana, on **Thursday, December 14, 2023, at 5:23 p.m.**

Mr. Sam Spurgeon, Chair of the England Authority, requested a roll call.

Present: Mr. Sam Spurgeon, Chair, Mr. Zeb Winstead, Vice Chair, Mr. Dennis Frazier, Mr. Oday Lavergne, Mr. Steven Mansour, Mr. Joe McPherson, and Mr. Taylor Cottano.

Absent: Mr. Patrick O'Quin, Mr. Jamar Gailles, and Charles Weems.

Also present were members of the England Authority staff: Mr. Ralph Hennessy, Executive Director, Mr. David Broussard, Deputy Director-Landside, Ms. Summer Steiner, Director of Finance and Human Resources, and Mr. Matt Nowlin, Legal Counsel.

Chair Spurgeon asked if there were any public comments or questions. Hearing none, Mr. Spurgeon proceeded with the action items.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Sam Spurgeon, Chair, who stated that the England Economic and Industrial Development District was ready for the transaction of business.

MOTION TO APPROVE THE MINUTES OF NOVEMBER 16, 2023, REGULAR SESSION MEETING.

Motion by **Mr. Sam Spurgeon**, second by **Mr. Oday Lavergne** to approve the Minutes of November 16, 2023, regular session meeting. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **001-2024**

AMENDED MOTION TO SET MEETING DATES FOR 2024. GENERALLY, COMMITTEE MEETINGS AND BOARD MEETINGS WILL BE HELD TOGETHER ON THE 4TH THURSDAY OF EACH MONTH WITH MEETINGS BEGINNING AT 4:00 P.M. JANUARY, NOVEMBER AND DECEMBER MEETINGS HAVE BEEN REQUESTED TO BE ON ALTERNATIVE DATES.

Amended Motion by **Mr. Sam Spurgeon**, second by **Mr. Oday Lavergne** to set meeting dates for 2024. Generally, committee meetings and board meetings will be held together on the 4th Thursday of each month with meetings beginning at 4:00 p.m. January, November and December meetings have been requested to be on alternative dates. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **002-2024**

MOTION TO NAME THE TOWN TALK AS THE OFFICIAL JOURNAL OF THE ENGLAND ECONOMIC & INDUSTRIAL DEVELOPMENT DISTRICT.

Motion by **Mr. Sam Spurgeon**, second by **Mr. Oday Lavergne** to name the Town Talk as the official journal of the England Economic & Industrial Development District. Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **003-2024**

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MOTION TO ACCEPT THE NEW AIRPORT RATES AND CHARGES.

Motion by **Mr. Sam Spurgeon**, second by **Mr. Oday Lavergne** to accept the new airport rates and charges. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **004-2024**

MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE CONCESSION/LEASE AGREEMENT WITH AVIS RENT-A-CAR SYSTEM, LLC, BUDGET RENT-A-CAR SYSTEM LLC, AND EAN HOLDINGS, LLC D/B/A/ NATIONAL CAR RENTAL, FOR RENTAL CAR SERVICES AT ALEXANDRIA INTERNATIONAL AIRPORT.

Motion by **Mr. Sam Spurgeon**, second by **Mr. Oday Lavergne** to execute the executive director to execute concession/lease agreement with Avis Rent -A- Car, Budget Rent-A-Car system LLC, and EAN holdings, LLC d/b/a/ national car rental, for rental car services at Alexandria international airport. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **005-2024**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT BETWEEN EEIDD AND LASALLE CORRECTIONS FOR BUILDING # 2108 LOCATED AT 1113 BILLY MITCHLL BLVD.

Motion by **Mr. Sam Spurgeon**, second by **Mr. Oday Lavergne** to authorize Executive director to execute lease agreement between EEIDD and Lasalle corrections for building # 2108 located at 1113 Billy Mitchell Blvd. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **006-2024**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH GREGORY ROBINSON IN THE AMOUNT OF \$8.00 PER ACRE FOR THE HARVEST AND PURCHASE OF HAY.

Motion by **Mr. Sam Spurgeon**, second by **Mr. Oday Lavergne** to authorize Executive Director to execute contract with Gregory Robinson in the amount of \$8.00 per acre for the harvest and purchase of hay. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **007-2024**

MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN THE COOPERATIVE ENDEAVOR AGREEMENT AND ANY OTHER DOCUMENTS RELATED TO THE NORTH APRON WASH RACK & SEWER LIFT STATION REHABILITATION PROJECT.

Motion by **Mr. Sam Spurgeon**, second by **Mr. Oday Lavergne** to authorize the Executive Director to sign the cooperative endeavor agreement and any other documents related to the North Apron Wash Rack & Sewer Lift Station Rehabilitation Project. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **008-2024**

REVIEW AND ACCEPTANCE OF THE STRATEGIC PLAN BY EMERGENT METHOD

Heard from Mr. Hennesy regarding the initial drafting and incoming comments for the strategic plan. Mr. Hennesy asked if there were any revisions that the Board wanted to implement, or if they wanted to accept the final plan. Mr. Winstead stated that he would like to discuss the changes made. Mr. Hennesy presented a slide show with updated information. Mr. McPherson asked if any of his comments were

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considered. Mr. Hennessy stated that they would be discussed after the final presentation. **MOTION TO DISCUSS THE STRATEGIC PLAN WAS MADE BY MR. ZEB WINSTEAD, SECOND BY MR. ODAY LAVERGNE.**

Mr. McPherson stated that emails were sent, and he was told that his comments were incorporated. Mr. Hennessy stated that they would be considered after the final discussion. Mr. McPherson requested that the Board hear from David Butler to continue the power point.

Mr. David Carter stated that Mr. McPherson's first comment regarding verbiage change was implemented. Mr. Carter presented a slide with Mr. McPherson's comments. Mr. Carter elaborated on the narrative history and the updated language in the plan. Mr. McPherson asked Mr. Spurgeon if the Board could go through the changes only and accept the parts of the plan that everyone agreed on. Mr. Winstead stated that someone would need to amend his previous motion. Mr. McPherson made a **MOTION TO AMEND THE MOTION ON THE FLOOR TO INCLUDE UPDATED LANGUAGE.** There were no objections from the board. Mr. Winstead stated that he accepted the Friendly Amendment. Mr. Butler discussed the changes in language regarding in house property management. Mr. McPherson elaborated on a third-party management system. Mr. Lavergne expressed the importance of studying the third-party management system to ensure that the correct decision is made. Mr. Spurgeon stated that they wanted to modify the language of analysis. Mr. McPherson made **A MOTION TO KEEP WHAT IS UNDER D AND THE ADMINISTRATION CAN EXPLORE WHATEVER THEY WANT AND BRING TO THE BOARD.** Mr. Winstead stated that if the Board agreed to the motion, then he would accept it as a friendly motion. There were no objections from the Board. Mr. McPherson questioned the portion of the plan regarding the development of new housing vs improving previous structures. Mr. Hennessy clarified that there is potential to address it by making improvements. Mr. McPherson asked if Mr. Winstead would accept that also. Mr. Winstead agreed, and there were no objections from the Board. Mr. McPherson made **A MOTION TO AMEND THE ORIGINAL MOTION TO INCORPORATE THE ENGLAND VILLAGE TO FULL OCCUPANCY.** Mr. Winstead accepted and there were no objections from the Board. There were no other questions or comments. The Board were all in favor of the new plan. My. Hennessy stated that there would be an open house on January 30th at 5:30 to roll out the strategic plan at the Event center. Mr. Hennessy extended the invitation to the Board and stated that invitations would be sent out. Mr. Butler stated that they would accept the changes as amended and would get it to the design team to be branded. Mr. Oday stated that since the plan was approved that there needed to be a meeting to prioritize. Mr. Spurgeon stated that there would need to be a plan of action, Mr. Hennessy stated that it would be discussed at the February meeting.

REVIEW AND ACCEPTANCE OF THE STRATEGIC PLAN BY EMERGENT METHOD

Motion by **Mr. Sam Spurgeon**, second by **Mr. Oday Lavergne** to Review and acceptance of the strategic plan by Emergent Method. Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **009-2024**

MOTION TO ELECT CHAIR OF THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT.

Motion by **Mr. Zeb Winstead**, second by **Mr. Oday** to nominate **Sam Spurgeon** as Chair.

MOTION TO ELECT SAM SPURGEON CHAIR OF THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT

The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **010-2024**

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MOTION TO ELECT VICE CHAIR OF THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT.

Motion by **Mr. Sam Spurgeon**, second by **Mr. Oday Lavergne** to nominate **ZEB WINSTEAD AS VICE CHAIR.**

MOTION TO ELECT ZEB WINSTEAD AS VICE CHAIR OF THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **011-2024**

MOTION TO ELECT SECRETARY/TREASURER OF THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT.

Motion by **Mr. Joe McPherson**, second by **Mr. Sam Spurgeon** to nominate **Charles Weems as Secretary/Treasurer.**

MOTION TO ELECT CHARLES WEEMS OF THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT The Chair called for any comments from the board or public. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **012-2024**

A lengthy discussion was held amongst the Board regarding changing the direction committee meetings. Mr. Nowlin stated that if there were going to be any changes that a vote would need to take place to amend the agenda. Mr. Spurgeon stated that he would like to review options on consolidation in the February meeting.

MOTION TO ADD AGENDA ITEM NUMBER 13 TO ENTER INTO EXECUTIVE SESSION

Mr. Cottano-YES

Mr. Frazier-YES

Mr. Lavergne -YES

Mr. Mansour-YES

Mr. McPherson-YES

Mr. Winstead-YES

Mr. Gales, Mr. O' Quin, and Mr. Weems were absent.

E. Comments by Legal Counsel – Mr. Nowlin reminded Board Members to complete their Ethics Training by the end of the year.

F. Questions by Commissioners – There were none.

G. Comments by Executive Director: Mr. Hennessy stated that the Board suggested we look at our expenses related to our benefits package when the budget was approved last year. As a result, a new benefits package will be implemented in 2024 that would include employees paying a percentage of their premium, Mr. Hennessy stated that a change has been made to the term of the short-term disability program, and the addition of a high deductible plan was added. Mr. Winstead inquired about an HSA, Mr. Hennessy stated that each employee could partake in that independent if they would like. Mr. Hennessy stated that himself, Mr. Broussard, and Mr. Lavergne traveled to Canada to tour the UCORE facility. Mr. McPherson asked if they had signed their lease.

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Mr. Nowlin stated that the lease was finalized but waiting on some documentation from the UCORE Vice President. Lastly, Mr. Hennessy stated that Mr. McPherson's request for coffee was looked into. Mr. Hennessy spoke with Tailwinds, and they are working on an implementation plan.

H. Staff Reports

- 1) **Financial:** Ms. Steiner stated that there has basically been no change since last month. Almost 5% over year-to-date budget on revenues and 7% below year-to-date budget on expenses. Mr. McPherson asked if he saw that advertising was being cost allocated? He also asked if Oak Wing has an advertising budget, he did not see an advertising budget in our financials. Ms. Steiner stated that all EEIDD advertising falls under Economic Development Department 1305. Mr. Hennessy stated that Oak Wing budgets their own advertising.
- 2) **Air Traffic:** Mr. Hennessy stated that the most recent data sheet was provided to the Board, and that there was still data pending from the FAA because they only update on the 20th of each month.

Airline Service- No change.

ACE: - No change.

- 3). **Economic Development/Operations:** Mr. Broussard stated that there were 4 ISB calls, 64 service calls, and 43 residential. Community center has 25 events scheduled, and 8 events for the next fiscal year. Mr. Broussard gave an overview for a fantastic year including 12 new companies and Northwestern expansion. Mr. Broussard also stated that 1.2 million in new revenue and 265 new jobs. Mr. McPherson asked when the Board would see an inventory report of the property. Mr. Hennessy stated that he was looking for another consultant to conduct that. Mr. Spurgeon requested a list of vacant buildings and the last time they were occupied and square footage for the February meeting. Mr. Winstead Inquired about the IAERO lease. Mr. Nowlin stated that it was extended, and that they are current on their leases.

Mr. Spurgeon stated that at 6:09 on December 14, 2023, the board was entering into Executive Session for the board's attorney, Mr. Nowlin, to brief the board members on active litigation involving the board. The board exited executive session at 6:51 pm. No action was taken.

H. Public Comments or Questions – None

There being no further business, Mr. Sam Spurgeon adjourned the meeting at **6:52 p.m.**

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BOARD OF COMMISSIONERS REGULAR SESSION DECEMBER 14, 2023**

Sam Spurgeon, Chair

*England Economic and Industrial Development District
Board of Commissioners*

Charlie Weems, Secretary/Treasurer

*England Economic and Industrial Development District
Board of Commissioners*

ADMIN/LEGAL COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
DECEMBER 14, 2023

The regular meeting of the Admin/Legal Committee of the England Economic and Industrial Development District was held at **4:03 p.m. on Thursday, DECEMBER 14, 2023**, in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Mr. Sam Spurgeon, Chair of the England Authority, called the committee meetings to order. Mr. Sam Spurgeon gave the invocation. Mr. Sam Spurgeon led the Pledge of Allegiance.

Chair Sam Spurgeon asked Commissioner Zeb Winstead to proceed with the Admin/Legal Committee

Mr. Winstead stated there were no items to discuss and asked if there were any comments or additions to the agenda. There being none, Chair Zeb Winstead dismissed the Admin/Legal Committee.

Chair Sam Spurgeon next called upon Commissioner Dennis Frazier, Chair of the Finance Committee.

Mr. Zeb Winstead, Committee Chair
ADMIN/LEGAL COMMITTEE
England Economic & Industrial Development District

FINANCE COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
DECEMBER 14, 2023

The regular meeting of the Finance Committee of the England Economic and Industrial Development District was held on Thursday, **December 14, 2023**, in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Dennis Frazier requested a roll call.

The following were present: Mr. Zeb Winstead, Mr. Oday Lavergne, Mr. Joe McPherson, Mr. Sam Spurgeon, and Mr. Taylor Cottano.

Absent: Mr. Jamar Gales, Mr. Steven Mansour, Mr. Charlie Weems, and Mr. Patrick O'Quin

Received schedule of paid invoices for the month of November 2023.

Mr. Lavergne requested the reason that the Board reviewed the paid invoices. My Frazier stated that this has been done for several years, as well as an opportunity to ask any questions. Mr. McPherson asked about the Pelican State Partners, and how long they have been on board. Mr. Hennessy stated that they assisted with legislation and are very helpful. Mr. McPherson asked if the refrigerators, burners, and drip pans were from Lowes, he then stated that they should be taken into consideration when leases are done.

Motion by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon** to set meeting dates for 2024. Generally, Committee Meetings and Board Meetings will be held together on the 4th Thursday of each month with meetings beginning at 4:00 p.m. January, November and December meetings have been requested to be on alternative dates, see the attached proposed schedule. Motion by **Mr. Sam Spurgeon**, second by **Mr. Zeb Winstead** to change January, November & December meeting dates.

On vote, amended motion carried.

Motion by **Mr. Zeb Winstead**, second by **Mr. Oday Lavergne** to name The Town Talk as the official journal of the England Economic & Industrial Development District.

On vote, motion carried.

Motion by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon** to accept the new Airport Rates & Charges (Presentation /model by Kutchins and Groh).

Mr. Steve Mansour arrived at 4:33 PM

On vote, motion carried.

The model and presentation were given by Brad Kutchins regarding the new Rates and Charges. Board members were able to ask questions and make comments.

Mr. Frazier stated that there were no further items to discuss and asked if there were any public comments or additions to the agenda.

On vote, motion carried.

There being none, Mr. Frazier adjourned the Finance Committee.

Chair Sam Spurgeon called upon Commissioner Charlie Weems, Chair of the Audit Committee.

Mr. Dennis Frazier, Committee Chair
FINANCE COMMITTEE
England Economic & Industrial Development District

AUDIT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
December 14, 2023

The regular meeting of the Audit Committee of the England Economic and Industrial Development District was held on **Thursday, DECEMBER 14, 2023**, in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Sam Spurgeon called on Commissioner Dennis Frazier, Vice Chair for the Audit Committee.

Commissioner Dennis Frazier, Vice Chair of the Audit Committee, stated that there were no items to discuss and next called for any additions or public comments.

There being none, Mr. Frazier dismissed the Audit Committee.

Chair Sam Spurgeon next called upon Commissioner Mr. Joe McPherson, Vice chair of the Economic Development Committee.

Mr. Dennis Frazier, Vice Committee Chair
AUDIT COMMITTEE
England Economic and Industrial Development District

**ECONOMIC DEVELOPMENT COMMITTEE THE ENGLAND ECONOMIC AND
INDUSTRIAL DEVELOPMENT December 14, 2023**

The regular meeting of the Economic Development Committee of the England Economic and Industrial Development District was held on Tuesday, **December 14, 2023** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Mr. Joe McPherson requested a roll call.

The following were present: Mr. Joe McPherson, Mr. Taylor Cottano, Mr. Dennis Frazier, Mr. Oday Lavergne, Mr. Steve Mansour, Mr. Sam Spurgeon, and Mr. Zeb Winstead

ABSENT: Mr. Jamar Gales, Mr. Charlie Weems, and Mr. Patrick O'Quin

Motion by **Mr. Zeb Winstead**, second by **Mr. Zeb Winstead** to authorize Executive Director to execute Concession/Lease agreement with Budget Rent-A-Car System LLC, Avis Rent -A-Car System LLC, and EAN Holdings, LLC d/b/a/National Car Rental, for rental car services at Alexandria International Airport.

On vote, motion carried.

Motion by **Mr. Zeb Winstead**, second by **Mr. Jamar Gales** to authorize the Executive Director to execute lease agreement between EEIDD and Lasalle Corrections for building # 2108 located at 1113 Billy Mitchell Blvd.

On vote, motion carried.

Vice Chair Mr. McPherson stated that there were no items to discuss and next called for any additions or public comments.

There being none, Mr. McPherson adjourned the Economic Development Committee.

Chair Sam Spurgeon next called upon Commissioner Oday Lavergne, Chair of the Operations Committee.

Mr. Joe McPherson, Committee Vice Chair
ECONOMIC DEVELOPMENT COMMITTEE
England Economic and Industrial Development District

OPERATIONS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
December 14, 2023

The regular meeting of the Audit Committee of the England Economic and Industrial Development District was held on **Thursday, December 14, 2023** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Sam Spurgeon called on Commissioner Oday Lavergne, Chair for the Operations Committee.

Commissioner Oday Lavergne, Chair of the Operations Committee, stated that there were no items to discuss and next called for any additions or public comments.

There being none, Mr. Lavergne dismissed the Operations Committee.

Chair Sam Spurgeon next called upon Commissioner Jamar Gales, Vice chair of the Human Resources Committee.

Mr. Oday Lavergne, Committee Chair
OPERATIONS COMMITTEE
England Economic and Industrial Development District

HUMAN RESOURCES COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
December 14, 2023

The regular meeting of the Human Resources Committee of the England Economic and Industrial Development District was held on **Thursday, December 14, 2023** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Sam Spurgeon called on Commissioner Taylor Cottano, Chair for the Human Resources Committee.

Mr. Cottano stated that there were no items on the agenda and called for any additions or comments from the public. There being none, Commissioner Cottano adjourned the Human Resource Committee.

Chair Sam Spurgeon next called upon Commissioner Taylor Cottano Vice Chair of the Capital Projects Committee.

Taylor Cottano , Committee Vice Chair
HUMAN RESOURCE COMMITTEE
England Economic and Industrial Development District

CAPITAL PROJECTS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
December 14, 2023

The regular meeting of the Capital Projects Committee of the England Economic and Industrial Development District was held on **Thursday, December 14, 2023**, in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Mr. Steven Mansour, Vice Chair of the Capital Projects Committee, requested a roll call.

The following were present: Mr. Steven Mansour, Mr. Taylor Cottano, Mr. Dennis Frazier, Mr. Oday Lavergne, Mr. Joe McPherson, Mr. Sam Spurgeon, Mr. Zeb Winstead.

Absent: Mr. Charlie Weems, Mr. Jamar Gailles, and Patrick O'Quin

Motion by **Mr. Zeb Winstead**, second by **Mr. Steven Mansour**, to authorize the Executive Director to sign the Cooperative Endeavor Agreement and any other documents related to the North Apron Wash Rack & Sewer Lift Station Rehabilitation Project

On vote, motion carried.

Mr. Mansour next called on Mr. Ralph Hennessy to give the Status Report in Mr. Scott Gammel's absence.

Status Report – Presented by Ralph Hennessy, Executive Director-Airport

- a) Part 150 Noise Program – No report.
- b) Runway Extension – No report.
- c) Airfield Electrical Rehab – Contractor is finished. Waiting on FAA to complete the punch list.
- d) Runway Safety Area Rehabilitation– No report.
- e) Wildlife Safety Rehab Fencing– Process of wrapping up in the month of January.
- f) Master Plan– The final chapter will be submitted to EEIDD this month.
- g) North Ramp Wash Rack – Previously discussed in meeting.
- h) Terminal Security Upgrade –No report.
- i) ATCT Radio Refurbishment– No report.
- i) Page and Ortego Historical Monument – Has arrived. Trying to determine when there will be a ceremony held so the family can be invited.

Heard from David Broussard, Deputy Director-Landside, on the following projects:

- a) OakWing – Brady was scheduled to be at the meeting but has called in sick. He will continue to come to meetings for updates. Food and beverages as well as golf are expected to exceed revenue for the month of December. November month has exceeded last year.
- b) Renewable Energy – Mr. Matt Nowlin stated that he is in contact with Cleco's legal council and there is a meeting scheduled for January.

- c) Parc England – Mr. Broussard stated that the Board has had access to the market study conducted by Mr. Toney Jenkins. Mr. Broussard stated that Mr. Jenkins will attend next months meeting to discuss his findings.

There being no further items to discuss, Mr. Mansour adjourned the Capital Project Committee.

Steven Mansour, Committee Vice Chair
CAPITAL PROJECTS COMMITTEE
England Economic and Industrial Development District