

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT BOARD OF COMMISSIONERS REGULAR SESSION JUNE 27, 2024

The England Economic and Industrial Development District met in Regular Session in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana, on **Thursday, June 27, 2024, at 5:38 p.m.**

Mr. Sam Spurgeon, Chair of the England Authority, requested a roll call.

Present: Mr. Sam Spurgeon, Chair, Mr. Zeb Winstead, Vice Chair, Mr. Taylor Cottano, Mr. Dennis Frazier, Mr. Jamar Gailles, Mr. Oday Lavergne, Mr. Steven Mansour, and Mr. Joe McPherson.

Absent: Mr. Charlie Weems and Mr. Patrick O'Quin

Also present were members of the England Authority staff: Mr. Ralph Hennessy, Executive Director, Mr. Scott Gammel, Deputy Director of Aviation and Capital Projects, Ms. Summer Steiner, Director of Finance and Human Resources, Mr. David Broussard, Deputy Director-Landside, and Mr. Matt Nowlin, Legal Counsel.

Chair Spurgeon asked if there were any public comments or questions. Hearing none, Mr. Spurgeon proceeded with the action items.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Sam Spurgeon, Chair, who stated that the England Economic and Industrial Development District was ready for the transaction of business.

MOTION TO APPROVE THE MINUTES OF MAY 23, 2024, REGULAR SESSION MEETING.

Motion by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon** to approve the minutes of May 23, 2024, regular session meeting. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **038-2024**

RESOLUTION TO AMEND SECTIONS 2-56, 2-78, 2-80, 2-104, 4-25, 4-33, 4-37, 4-69, 4-71, 4-72, 4-75, 4-76, 4-99, 4-100, 4-102, 4-104, 4-129, 4-132, 4-164, 6-295, 6-88, 6-89, 6-90, 6-91, 6-92, 6-116, 6-150, 6-201, 6-228, 6-229, 6-260, 6-285, 6-286, 6-288, 6-289, 6-290, 8-2, 8-3, 8-4, 8-5, 8-23, 8-30, AND 8-31 OF ITS CODE OF ORDINANCES AND POLICIES; TO REPEAL SECTIONS 4-38, 8-1, 8-5 THROUGH 8-28, AND 8-71 THROUGH 8-102 OF ITS CODE OF ORDINANCES AND POLICIES; TO ENACT SECTION 4-2 WITHIN ITS CODE OF ORDINANCES AND POLICIES; AND TO FURTHER PROVIDE WHEN THIS RESOLUTION SHALL BECOME EFFECTIVE.

Resolution by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon** to amend sections 2-56, 2-78, 2-80, 2-104, 4-25, 4-33, 4-37, 4-69, 4-71, 4-72, 4-75, 4-76, 4-99, 4-100, 4-102, 4-104, 4-129, 4-132, 4-164, 6-295, 6-88, 6-89, 6-90, 6-91, 6-92, 6-116, 6-150, 6-201, 6-228, 6-229, 6-260, 6-285, 6-286, 6-288, 6-289, 6-290, 8-2, 8-3, 8-4, 8-5, 8-23, 8-30, and 8-31 of its code of ordinances and policies; to repeal sections 4-38, 8-1, 8-5 through 8-28, and 8-71 through 8-102 of its code of ordinances and policies; to enact section 4-2 within its code of ordinances and policies; and to further provide when this resolution shall become effective. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried.

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039-2024

MOTION TO ADOPT THE OPERATING AND CAPITAL BUDGETS FOR THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT FOR THE FISCAL YEAR 2024/2025; APPROPRIATING FUNDS FOR THE OPERATING AND CAPITAL BUDGET FOR THE FISCAL YEAR 2024/2025; CARRYING OVER CAPITAL FUNDS FROM PRIOR FISCAL YEAR 2023/2024 AND OTHER MATTERS WITH RESPECT THERETO.

Motion by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon**, to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for fiscal year 2024/2025; appropriating funds for the Operating and Capital Budget for the fiscal year 2023/20234; carrying over capital funds from prior fiscal year 2023/2024 and other matters with respect thereto. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **040-2024**

MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO RENEW GENERAL INSURANCE PROGRAM POLICIES COVERING AIRPORT/GENERAL LIABILITY, PROPERTY, COMMUNITY CENTER/GENERAL LIABILITY/UMBRELLA, BUSINESS AUTO, PUBLIC OFFICIALS LIABILITY/EMPLOYMENT PRACTICES LIABILITY/EMPLOYMENT PRACTICES LIABILITY (THIRD PARTY CLAIM COVERAGE) AND PUBLIC EMPLOYEE DISHONESTY/CRIME FOR THE YEAR 2024/2025.

Motion by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon**, to authorize the Executive Director to renew general insurance program policies covering airport/general liability, property, Community Center/general liability/umbrella, business auto, public officials' liability/employment practices liability/employment practices liability (third party claim coverage) and public employee dishonesty/crime for the year 2024/2025. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **041-2024**

MOTION TO ADOPT "LOUISIANA AUDIT COMPLIANCE QUESTIONNAIRE" AS REQUIRED PRIOR TO YEAR-END INDEPENDENT AUDIT.

Motion by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon** to adopt "Louisiana Audit Compliance Questionnaire" as required prior to year-end independent audit. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **042-2024**

MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT #3 TO THE LEASE BETWEEN EEIDD AND FRONT PORCH COMMUNITY AND SERVICES, INC. FOR CERTAIN IMMOVABLE REAL PROPERTY OF EEIDD GENERALLY REFERRED TO AS ENGLAND OAKS.

Motion by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon** to authorize the Executive Director to execute amendment #3 to the lease between EEIDD and Front Porch Community and Services, INC. for certain immovable real property of EEIDD generally referred to as England Oaks. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **043-2024**

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Presentation on the Airpark's rebranding by Todd Fingleton:

Mr. Fingleton stated that he was excited to discuss the rebrand. He stated that this was a high priority in the strategic plan, and it was recommended to be implemented within the first year. Mr. Fingleton stated that for the past decade the Airport and Airpark were advertised as separate entities. The use of bold graphic design was implemented to merge them into one entity. Mr. Fingleton stated that the entire website would also be revamped to support the new master brand strategy. Mr. Fingleton stated that it was important to keep the integrity of the brand intact. He stated that the intent was to evolve the original logo, and transition familiar elements to reflect a modern style. Mr. Fingleton presented a slide show containing the new logo to the board. Lastly, Mr. Fingleton stated that everything was on schedule and the brand was ready to be implemented as soon as the staff sees fit.

E. Comments by Legal Counsel – There were none.

F. Questions by Commissioners – Mr. Frazier stated that there should be a salary study done to see what people are making in this area and region. Mr. Hennessy stated that one will be done.

G. Comments by Executive Director – Mr. Hennessy stated that on July 9th the Chamber would be hosting its Legislative Appreciation Lunch at the Randolph Center, then on July 17th, the Congressional update with Bill Cassidy would be held at the Airpark Community Center. Mr. Hennessy invited the Board members and told them to let the office know if they would like to attend.

H. Staff Report –

1). Financial: Ms. Steiner stated revenues are almost 3 % over budget and expenses were 6.5 % below budget. Ms. Steiner stated that the parking revenue was higher this month than last month because there was a combination of April and May revenues. Ms. Steiner stated that next month it should be accurate. Mr. Lavergne asked how things were going with the parking system, Ms. Steiner stated that things were going well once the kinks were worked out.

2). Air Traffic: Mr. Gammel Stated that a third flight had been added to Delta, so the air traffic would see an increase.

A) Airline services: Mr. Gammel stated that In September American will be bringing in larger aircraft. Mr. Spurgeon asked if there were any steps taken to help with the luggage issue. Mr. Hennessy stated that himself and Scott had met with the managers of American as well as regional managers, and that the problem was being worked on.

B) ACE: Mr. Gammel stated that the ACE program was doing extremely well, and that CLTCC had gotten their accreditation.

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3). Economic Development/Operations: Mr. Broussard stated it's a typical month with 100 residential calls due to warmer temperatures, around 20 commercial calls. The Community Center has completed 63 events this year, and 29 events scheduled for the upcoming fiscal year. Mr. McPherson asked when the new rates were to take effect, and Mr. Broussard stated that it would increase in July. Mr. Hennessy stated that the Community Center went right along with market value. Mr. Frazier voiced his concerns about the increase possibly making it more difficult for certain events such as proms. Mr. Hennessy stated that we will have to wait and see if there was any impact. Mr. Broussard stated that last week Louisiana Central hosted the new Sec of Louisiana Economic Development, Susan Bourgeois. Mr. Broussard stated that later that afternoon, a smaller group, including himself, Mr. Hennessy, and Ms. Bourgeois, were able to tour Union Tank. Mr. Broussard stated that she was impressed with the facility along with the Airpark's ability to bring in the facility.

I. Public Comments or Questions – None

There being no further business, Mr. Sam Spurgeon adjourned the meeting at **6:02 p.m.**

Sam Spurgeon, Chair
*England Economic and Industrial Development District
Board of Commissioners*

Charlie Weems, Secretary/Treasurer
*England Economic and Industrial Development District
Board of Commissioners*